

**SCHOOL COUNCIL MEETING**

**SAMFORD STATE SCHOOL**

Date: Wednesday 1 March 2023

Location: Seminar Room, Samford State School

Start time: 5.00pm

**1.1 Welcome and Opening**

In attendance

*Staff:* Nicole Collins, Trish Bennell-Kling, John Mauch, Kyle Walker.

*Parents:* Kristy Gooding, Hayley Grant, Jo Harris.

Quorum reached.

**1.2 Order of Business (item 22.7 of Constitution)**

To adopt the order of agenda as provided.

*Moved* – Jo *Seconded* – Hayley

**1.3 Disclosure of Conflicts of Interest**

Nil.

**1.4 Previous Minutes**

**1.4.1 Confirmation of previous minutes**

1 December 2022 minutes were approved –

*Moved* – Nicole *Seconded* – Jo

***Action: Kristy to arrange for upload of 1 December 2022 minutes to SC website.***

**1.4.2 Matters Arising from Last Meeting / Action List**

| **Action item** | **Responsibility** |
| --- | --- |
| Arrange for the upload of 1 December School Council Minutes to the website. | Complete |
| Members who do not have a blue card are to apply as volunteers. | Hayley – carry over |
| Website bios – Nicole, Kyle, Trish, John, Tanya, Hayley & Charisse. | All – on hold till website renewal/membership changes |

**2. Matters for Discussion**

**2.1 Update on Explicit School Improvement Agenda**

Nicole Collins presented the Annual Implementation Plan 2023 and Investing 4 Success 2023.

Discussed PLCs – junior and senior innovations, student and staff well-being, curriculum, STEAM, and inclusion.

There has been a greater focus on investment in our students and staff wellbeing to ensure a positive culture, by developing life long personal skills. Parent Rep group meeting on Friday, this is the first meeting of the group where parent reps represent the whole year level cohort. Nicole and Jo will present to the group about expectations and the opportunities to work closely with the P&C. A Powerpoint was provided that went into the detail of the above items (to be sent with minutes).

Kristy acknowledged her gratitude to leadership team and staff, noting the significant changes across the school which are being felt across the entire school community.

School review will occur later in year, exact date to be determined. This will be a matter for discussion at the next meeting.

***Action: Place School Council review on the agenda for next meeting***

**2.2 Membership**

It was noted that the terms of a number of members will end in May 2023 including Trish, Kyle and Kristy. There is an option to renominate should members wish to continue on the council. Discussion about recruitment and the need for members whoare strategic thinkers, can monitor and evaluate data, have experience in community engagement, can respond to feedback, identify trends and set strategic priorities ensued. Regional office will be seeking to involve members of the Council as part of the school review process.

***Action – Consider approach for recruiting and advertising for School Council.***

**3. Matters for Noting (discussed only on exception basis)**

**3.1 Major correspondence**

None received.

**3.3 Other Matters for Noting**

**4. Meeting Finalisation**

**4.1 Review Actions to be Taken**

| **Action item** | **Responsibility** |
| --- | --- |
| Arrange for the upload of 1 December School Council Minutes to the website. | Kristy |
| Members who do not have a blue card are to apply as volunteers. | Hayley  |
| Website bios – Nicole, Kyle, Trish, John, Tanya, Hayley & Charisse. | All (to be advised on timing) |
| Add School Council review to next meeting agenda | Kristy |
| Draft IBP column article | Kristy |
| Consider recruitment processes for School Council | Nicole and Kristy |

**4.2 IBP Column**

To be provided by Kristy.

**4.3 Next meeting**

 Wednesday 24 May 2023 | 5:00pm

**4.4 Meeting Close**

Meeting closed at 6:42pm