

(Accepted Monday July 27<sup>th</sup>, 2015)

## Code of Conduct

As a member of the Samford State School Council, I understand that this Code of Conduct sets out the expected standard that I should adhere to at all times in my interactions in the School Council and with the wider school community. It is intended to aid all members of our school community to work as a cohesive group in partnership with the school. Further, it is intended to promote and maintain the highest standard of ethical behaviour by School Council members.

I understand that my role as a school council member is to:

- a) Approve strategic plans, including performance targets and strategies that set the future direction of the school;
- b) Approve other strategic documents such as those relating to school revenue and expenditure;
- c) Monitor the school's strategic direction and evaluate the school's performance against planned targets;
- d) Advise the school's principal about strategic matters;
- e) Be a representative, if required on the selection panel for the principal; and
- f) Be open to the new learning opportunities and challenges that being a School Council member presents and to role model to our students and school community being a life-long learner.

In fulfilling the above stated roles as a School Council member, I undertake to:

### **1. Act with Integrity and Impartiality**

As a School Council member, I undertake to:

- Act in the best interest of the total school community at all times;
- Conduct and present myself in a professional manner;
- Act with courtesy and demonstrate respect for all persons, whether fellow School Council members, school staff, parents / carers, students, community members;
- Remain objective and avoid personal bias at all times;
- Build open and honest communication;
- Represent all members of the school community;
- Act ethically and with integrity at all times;
- Declare any conflicts of interest and not misuse the office to advance individual views or for personal gain;
- Make fair, transparent and consistent decisions;
- Provide objective and independent advice;

- Engage with the school community in a manner that is consultative, respectful and fair;
- Listen and be tolerant of the views and opinions of others, even if those views and opinions differ from my own;
- Draw upon personal and professional insight (background and experience) when reviewing information.

## **2. Promote the Public Good**

As a School Council member, I commit to:

- Seeking to achieve excellence in educational outcomes for all students at the school;
- Being responsive to the requirements of the school community;
- Engaging the school and wider community in developing and effecting school priorities, policies and decisions;
- Listening and responding to issues and concerns regarding strategy and policy.

## **3. Be committed to the system of governance**

As a School Council member, I undertake to:

- Offer constructive, impartial and professional feedback when consulted regarding official school priorities, policies and decisions;
- Work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2006*, and the Department of Education, Training and Employment's policies and procedures relevant to School Council operation.

## **4. Act with accountability and transparency**

As a School Council member, I undertake to:

- Treat official information with care and use it only for the purpose for which it was collected or authorised;
- Respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information;
- Store official information securely;
- Not use confidential or privileged information to further personal interests.

**5. Be committed to a path of continuous learning and growth**

As a School Council member, I undertake to:

- Have a willingness to learn and grow from the experience of being on the School Council;
- Have an acknowledgement of the diverse opinions and life experiences that each Council member brings and an openness to develop and learn from this diversity;
- Role model for our students and school community being a life-long learner in our thinking and actions.

Signed:.....

Date:.....

Name of School Council Member:.....