

**SCHOOL COUNCIL MEETING**

**SAMFORD STATE SCHOOL**

Date: Thursday 1 December 2022

Location: Seminar Room, Samford State School

Start time: 6.00pm

**1.1 Welcome and Opening**

In attendance

*Staff:* Nicole Collins, Trish Bennell-Kling, John Mauch, Kyle Walker.

*Parents:* Kristy Gooding, Charisse Greer, Jo Harris.

Quorum reached.

**1.2 Order of Business (item 22.7 of Constitution)**

To adopt the order of agenda as provided.

*Moved* – Kyle *Seconded* – Trish

**1.3 Disclosure of Conflicts of Interest**

Nil.

**1.4 Previous Minutes**

**1.4.1 Confirmation of previous minutes**

22 June 2022 minutes were approved –

*Moved* – Jo *Seconded* – Kyle

***Action: Kristy to arrange for upload of 11 August 2022 minutes to SC website.***

**1.4.2 Matters Arising from Last Meeting / Action List**

| **Action item** | **Responsibility** |
| --- | --- |
| Arrange for the upload of 22 June School Council Minutes to the website. | Complete |
| Members who do not have a blue card are to apply as volunteers. | Hayley – carry over |
| Website bios – Nicole, Kyle, Trish, John, Tanya, Hayley & Charisse. | All – on hold till website renewal/membership changes |
| All Councillors to read and sign mandatory training. | Complete |
| Send Charter PowerPoint to all Councillors | Complete |
| Check School Council draft calendar. | Complete |
| Bring favourite Vision Statement to vote on at next meeting | Complete |
| Values and Commitments- bullet points in commitment column. Everyone to send to Trish. | Complete |

**2. Matters for Discussion**

**2.1 Update on Explicit School Improvement Agenda**

* Discussed Assistant Regional Director Visit
* Learning walks
* Collegial Engagement
* Visits to classrooms
* Reflections from leadership team
* SOS data (Highlights / Lowlights were identified and compared to 2021 data)
* Teacher Feedback Cycles to determine strategic direction has resulted in 3 new positions:
* Digital Enrichment Teacher 1.0FTE (Justin Marchesi)
* Pedagogical Coach 0.8FTE (Vanessa Redfern)
* Strategic Direction 2023
* Collaborative Planning
* Pedagogical Coach
* Enrichment Teacher 0.5FTE (Year 3/4)
* Presentation of Digital Enrichment Teacher Role (R&R)
* Case Management
* Differentiated Case Management Model (YP, 3, 5 identified against 1, 2, 4, 6)
* Data Presented
* Learning Ladders
* Co-constructed with students
* Students track and know how to achieve their goals
* Instructional walks
* School Council Charter
* Voted on Values and Mission
* School Council Charter was tabled
* Refer to documentation attached

***Action: Finalise Charter and calendar and send to School Council***

**3. Matters for Noting (discussed only on exception basis)**

**3.1 Major correspondence**

None received.

**3.2 Update from recent P&C and Parent Rep meetings**

* Strategic plan for 2023 established
* Volunteers morning tea held today
* Re-structuring the VP roles and working parties to enable more contributions (Proactive, ability for community to step in and step)
* See Parent Rep PowerPoint attached
* Promotion for new families to engage in the school
* Just One Thing Volunteer form
* Core Root Program – Understanding food and the impact of diet, to be jointly funded by the P&C and school.

**3.3 Other Matters for Noting**

* Whole Child Program, including Zones of Regulation P-Yr3 and Switch4Schools for Yr4-6 and food program will support this.
* Parent education evenings, apps, Meet the Teacher night reformatted and will be held in Week 2 of Term 1, 2023.
* Re-defining the Parent Rep role to be rolled out in 2023

**4. Meeting Finalisation**

Sincere thanks to Tania Hall for her work and support this year and we wish her all the very best for her new family member.

**4.1 Review Actions to be Taken**

| **Action item** | **Responsibility** |
| --- | --- |
| Arrange for the upload of 11 August School Council Minutes to the website. | Kristy |
| Members who do not have a blue card are to apply as volunteers. | Hayley  |
| Website bios – Nicole, Kyle, Trish, John, Tanya, Hayley & Charisse. | All (to be advised on timing) |
| Finalise Charter and calendar and circulate to Council | Nicole |
| Draft IBP column article | Charisse |

**4.2 IBP Column**

To be provided by Charisse – summary of the meeting.

**4.3 Next meeting**

 Wednesday 22 February 2023 | 6:00pm

**4.4 Meeting Close**

Meeting closed at 7:02pm